

# Sign-Up Form for JewelScribe Transcription Services



Company Name, Phone, E-Mail:

Existing CareComplete™ Customer:    YES     NO

On Support Contract:                      YES     NO

Plan Selected:                                Plan A     Plan B   
(see choices below)

Who will be handling import? (This should be an administrative person who will be able to do daily imports of data. Import software will be installed on their computer. This person will be trained by JewelCode.)

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Authorized Administrators: (Who do you authorize to talk to JewelCode about your dictations and your account?)

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## Company Plans Available

Plan A - \$25 per month administrative fee + \$.50 per recorded minute - Each dictator within company has the option of a long-distance call in number for use within the field or uses a digital recorder, iPhone, BlackBerry or their computer to record a .wav file to be sent to a designated e-mail submission address. Information is transcribed into applicable fields and sent back for automated import into CareComplete.

Plan B - \$25 per month administrative fee + \$.65 per recorded minute - Each dictator within company has the option of a toll-free call in number for use within the field or uses a digital recorder, iPhone, BlackBerry or their computer to record a .wav file to be sent to a designated e-mail submission address. Information is transcribed into applicable fields and sent back for automated import into CareComplete.

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*Please fax this form to (866) 920-7787, no cover page required and we will create the contract for services and send it to you for completion.*

Upon completion of the contract we will begin work first with the importing person to create your secret codes for clients so that you have the codes for recording. We will also send you a laminated card with the instructions on how to leave the transcription along with an instruction manual and will give training to you as you require.